

How to become an Outdoor Emergency Transportation (OET) Instructor Southern Division National Ski Patrol

OET Instructor candidate should demonstrate a passion for teaching as well as a wide variety of OET skills.

1. Successfully complete the NSP Instructor Development course (either the Traditional or the online Hybrid Course).
2. Complete an Application and submit it to the lead trainer at your resort, an OET IT or the Region OET Administrator
3. Mentoring
 - a. Identify and meet with your mentor
 - i. Discuss expectations, goals, process, game plan, responsibilities, timeline, etc.
 - ii. Review paperwork, especially Instructor Application and Instructor Trainee
 - b. Completing the Mentorship Form
 - i. Review Mentoring manual – NSP Guide to Mentoring New Instructors
 - ii. Observe other instructors with mentor and debrief
 - iii. Prepare and review lesson plan(s) with mentor
 - iv. Teach lesson(s) under the guidance of the IT or mentor
4. Complete recommended workshops and certification
 - a. Complete a Snowsports Trainer Workshop and/or maintain PSIA/AASI Level I or higher
 - b. Complete a Toboggan Trainer Workshop
5. Final Instructor Trainer evaluation & approval
6. Final paperwork.
 - a. IT informs Region Administrator and delivers completed Application and Mentorship form.
 - b. Region Administrator makes recommendation and submits paperwork to the Division Supervisor.

Notes:

- NSP instructor certification is valid for a period of three years, at which time it expires.
- To remain current, Continuing Education must be completed in the three-year cycle. The Continuing Education requirements for OET Instructors are a combination of classroom and on snow courses or events.
 - Classroom courses include
 - Outdoor Emergency Transportation Instructor Continuing Education Clinic (OETICE)
 - NSP Instructor Skills Review (REINS); online learning module
 - On-Snow courses include
 - Toboggan Trainer Workshop (TTW)
 - Snowsports Trainer Workshop (STW)
- Instructor review courses for other NSP disciplines and non NSP registered courses may fulfill continuing education requirements and will require a certificate of completion.
- Additionally, all instructors are required to be actively teaching and be observed by an IT within the three-year cycle.
- References and links
 - [What is an IOR](#)
 - [Southern Division Instructor Development Program](#)
 - Outdoor Emergency Transportation Principles of Toboggan Handling, 2006
 - NSP Transportation Program Continuing Education, 2006
 - NSP Policy & Procedure Appendix E, May 2021
 - NSP Members website - OET Program Information
 - NSP Members website - Instructor Development Program Information (applications and mentoring forms)